



The 6th annual "Fireworks Before The Fireworks" will be held at The Cove in Port Canaveral on July 2, 2017, 5:00pm-11:00pm. The Port will be having a family friendly street party to accompany the Fireworks show that will start after dark. The street party along with Firework viewing is located right in front of The Exploration Tower at 670 Dave Nisbet Dr. Cape Canaveral, FL. We will have a \$5 VIP Parking option along with free parking to go along with Free Admission. We are expecting to have anywhere between 4,000-6,000 in attendance.

Booth set up will be at 3:30pm and breakdown may start at 10:30pm. Booth size is 10x10. If you will be using 2 10x10 spots you will be charged accordingly. There will *very limited electric, so if you must have it please advise and we will do our best to accommodate you.* If you are a food vendor please be prepared to present your food & beverage certification.

We thank you for your interest in participating in this year's "The Fireworks before the Fireworks" event. We would like to have all paper completed and submitted no later than July 1st. The booth fee including sales tax is **\$53.50**. Checks can be made payable to Canaveral Port Authority. You must sign the Hold Harmless Agreement for Volunteers / Event Participants.

Vendor Information

Name: _____

Business: _____

Address: _____

Email: _____ Contact Number: _____

Description of all items to be sold: _____

Applications/questions can be emailed to Ellie Lappico: elappico@portcanaveral.com

Payments/applications can be sent to Exploration Tower: 670 Dave Nisbet Dr. Cape Canaveral, FL 32920

Building Official Rules and Regulations for Event Site Inspections

Mapping of the Event:

The Canaveral Port Authority recommends use of the planning tool noted below, or submit documentation the number of units provided is compliant with the selected vendor's events planning guidelines.

<http://unitedsiteservices.com/uses-and-planning/special-events/planning-tool>

1. Indicate the location of all Port johns; include the total number of units, the number of ADA accessible units, and hand wash stations.
2. Indicate the location of trash receptacles and dumpsters provided for the event; the existing dumpsters within the CPA fenced compound shall not be used for event trash. Minimum size for trash receptacles is 30 gallons, when food and beverages are for sale one receptacle per ea. 100 persons is required, receptacle shall be placed along pedestrian walkways, waiting areas, parking areas; minimum of one dumpster required, or minimum two dumpsters if the crowd is expected to exceed 10,000.
3. Indicate the location of any temporary lighting towers, portable lighting equipment and generators.
4. Clearly indicate the location of all planned activities, stages, set ups, vendor areas, ticketing, and fencing.
5. Indicate parking areas, or provide a detailed plan for satellite parking and shuttle service. Indicate the shuttle capability to provide services for persons with disabilities. Note: Unpaved parking areas cannot be used for handicapped accessible parking.
6. Submit a complete site plan showing the location of all proposed equipment on the site.
7. Site plan will be reviewed by the AHJ to determine the proper amount of Exits and emergency egress.
8. Once the event is open to the public, there shall be regular moving of motor vehicles on the site other than emergency vehicles.
9. Fueling of gasoline equipment or LP Gas shall be done prior to the event being open to the public.
10. The AHJ shall be permitted to order a life safety evaluation in accordance with 12.4.1 of NFPA 101.
11. Where required by the AHJ, standby fire personnel shall be provided.

Additional Information

1. If fair rides will be provided, prior to the event opening, an amusement ride inspection certificate, as required per Florida Statute 616.242, shall be provided to the Canaveral Port Authority.

Food Vendors

1. Vendors selling or serving food at a temporary event such as a fair, carnival, sporting event, or farmer's market, need a license from DBPR. A review of the DBPR web site on vendors details those not requiring a license.
2. Concession stands utilized for cooking shall have a minimum of 10 ft (3 m) of clearance on two sides and shall not be located within 10 ft (3 m) of amusement rides or devices. Provide a Class K extinguisher per (DBPR) and NFPA.
3. A minimum of one portable fire extinguisher shall be provided for each concession stand where required by the AHJ in accordance with Section LSC 13.6.
4. Public food service establishments or food vendors at temporary food service events shall comply with all applicable sanitary requirements of this rule chapter and Rule 61C-1.004, F.A.C., unless otherwise provided in this section.
5. Specific requirements for the physical facility where the food service activity is to be conducted shall be based on the type food that is to be prepared or served, the length of the event, and the extent of food preparation that is to be conducted at the temporary facility.
6. Overhead protection shall be provided at all food service operations when food is prepared or portioned on premises.
7. When potentially hazardous food is prepared at temporary food service events of 4-30 days in length, the physical structure where the food preparation occurs shall be protected from the entrance of flying insects and other vermin.
8. All food service operations which prepare food on premises shall provide an adequate supply of potable water for cleaning and employee handwashing. An adequate supply may be provided in clean portable containers equipped with on/off valves. Soap and single-service towels shall be available for handwashing and hand drying.

Tents

1. No person shall erect, operate, or maintain a tent covering an area in excess of 200 square feet without a permit.
2. Exception: Tents used exclusively for camping purposes
3. Tents used in conjunction with cooking shall be inspected regardless of size.
4. Tent stakes, guy ropes, etc will be clearly marked with a visible warning, i.e. flag, barricade tape, or protective cap.
5. Tents shall be permitted only on a temporary basis.
6. Tents shall be erected to cover not more than 75 percent of the site premises, unless otherwise approved by the authority having jurisdiction.
7. **All tent fabric shall be flame resistant.**
 - A. One of the following shall serve as evidence that the tent fabric materials have the required flame resistance:
 - a) The authority having jurisdiction shall require a certificate or other evidence of acceptance by an organization acceptable to the authority having jurisdiction.
 - b) The authority having jurisdiction shall require a report of tests made by other inspection authorities or organizations acceptable to the authority having jurisdiction.

Location and Spacing

1. There shall be a minimum of 10-ft (3 m) between stake lines.
2. Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10-ft (3 m) between stake lines does not meet the requirements for means of egress, the distance necessary for means of egress shall govern.
 - a. Exception No. 1: Tents not occupied by the public and not used for the storage of combustible material shall be permitted to be erected less than 10 ft (3 m) from other structures where the authority having jurisdiction deems such close spacing safe from hazard to the public.
 - b. Exception No. 2: Tents, each not exceeding 1200 ft² (111.5 m²) in ground area and located in fairgrounds or similar open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the authority having jurisdiction.
 - c. Tents having an area of 15,000 square feet or more shall be located not less than 50 feet from any other structure as measured from the sidewall of the tent unless joined together by a corridor.
3. The placement of tents relative to other structures shall be at the discretion of the authority having jurisdiction, with consideration given to occupancy, use, opening, exposure, and other similar factors.

Fire Hazards

1. The ground enclosed by any tent, and the ground for a reasonable distance but for not less than 10-ft (3 m) outside of such a tent(s), shall be cleared of all flammable or combustible material or vegetation.
2. The premises shall be kept free from such flammable or combustible materials during the period for which the public uses the premises.
3. No fireworks, open flame, or other device emitting fire or flame shall be used in or immediately adjacent to a tent.
4. Where prohibited by the AHJ, smoking shall not be permitted in any tent.
5. Portable fire-extinguishing equipment of approved types shall be furnished and maintained in tents in such quantity and in such locations as directed by the authority having jurisdiction.
 - a. One 2A10BC rated fire extinguisher shall be provide for every tent having a floor area more than 500 square feet but less than 1000 square feet and one in each auxiliary tenet adjacent thereto. .
 - b. One additional 2A10BC rated fire extinguisher shall be provided for each additional 2,000 square feet or fraction thereof.
 - c. At least one K Class fire extinguisher shall be provided for each kitchen use area.
 - d. At least one 40BC rated fire extinguisher shall be provided at power generators and at locations where flammable liquids are used, stored, or dispensed.
 - e. Fire hose lines, water supplies and other auxiliary fire equipment shall be maintained on the site in such numbers and sizes as directed by the fire official.

Means of Egress

1. Number of means of egress (Exits) shall not be less than two with a minimum width of 4 feet for each exit.
 - a. Tents with an occupant load greater than 200 but less than 500 shall be provided with not less than 2 exits with a minimum width of 6 feet for each exit.
 - b. Tents with an occupant load greater than 500 but less than a 1000 shall be provided with not less than 3 exits with a minimum width of 8 feet for each exit
 - c. Tents with an occupant load greater than 1000 but less than a 1999 shall be provided with not less than 4 exits with a minimum width of 10 feet for each exit
 - d. Tents with an occupant load greater than 2000 shall be provided with not less than 6 exits with a minimum width of 10 feet for each exit
2. Means of Egress (Exits) shall be marked with exit signage.
3. Illumination of Means of Egress. Means of egress, other than for private party tents not exceeding 1200 square feet shall be illuminated.
4. Emergency Lighting. Emergency lighting shall be provided. Private party tents not exceeding 1200 square feet shall not be required to have emergency lighting.

Electrical Service/ Generators

1. Permit required for the erection of temporary power poles.
 - a. Note: The electrical plan examiner may require electrical load calculations.
2. Permit required if new wiring is run from an existing electrical service. (Extension Cords are Exempt)
 - a. Note: The electrical plan examiner may require electrical load calculations.
3. Permit required when using generator(s) having a 5 kW rating or greater to provide power to the tent.
4. Fuel tanks shall be of adequate capacity to permit uninterrupted operation during normal operating hours.
5. Refueling shall be conducted only when not in use and not when open to the public.
6. Internal combustion power sources shall be isolated from contact with the public by physical guards, fencing, or an enclosure.
7. A minimum of one portable fire extinguisher with a rating of not less than 2-A:10-B:C shall be provided.

LP GAS CONTAINERS

1. All LP gas tanks will be secured.(N.F.P.A. 101:11.11.6.1.4) 20 lb tanks can be secured by placing them in plastic milk crates. Any tank larger will be secured by driving stakes into the ground and securing them by heavy duty strap, chains or similar device (N.F.P.A. 58);
2. All tanks will be equipped with a gas shut-off valve and located at least 6 feet from the cooking stove (Requires 10 foot hose), (N.F.P.A. 58); hose from tank to stove minimum 10 feet.
3. If using electric equipment minimum size of extension cords will be #12 gauge grounded wire U. L. approved for outdoor use (N.F.P.A. 70);

Fired Heaters

1. Only labeled heating devices shall be used.
2. Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.
3. Containers for liquefied petroleum gases shall be installed not less than 5-ft (1.5 m) from any tent and shall be in accordance with the provisions of NFPA 58, Liquefied Petroleum Gas Code.

Electric Heaters

1. Only labeled heaters shall be permitted.
2. Heaters used inside a tent shall be approved.
3. Heaters shall be connected to electricity by electric cable that is suitable for outside use and is of sufficient size to handle the electrical load.

Communications

1. Where required by the AHJ, a method of notifying the fire department in the event of an emergency shall be provided.
2. Methods of notifying the fire department shall consist of a telephone, an alarm system connected to the fire department or other approved agency, or other approved means.
3. Methods of notifying the fire department shall be readily available to the public.

Fire Lanes

1. Fire lanes shall be not less than 20-ft (6 m) of unobstructed width, able to withstand live loads of fire apparatus, and have a minimum of 13 ft 6 in. (4.1 m) of vertical clearance.
2. Fire lanes shall be maintained free of all obstructions at all times.
3. Fire Lanes shall be established after review of the site plan.

Fire Hydrants and Fire Protection Appliances

1. No person shall place or keep any post, fence, vehicle, growth, vegetation, trash or storage of other materials that would obstruct a fire hydrant or fire protection appliance and hinder or prevent its immediate use by fire department personnel. Such fire hydrant or fire protection appliance shall be maintained readily visible at all times.
2. Fire hydrants and fire protection appliances shall be pt accessible to the fire department at all times. The following clearances shall be maintained for all fire hydrants and fire protection appliances.
3. Hydrants. Clearances of seven and one half feet (7 ft - 6 in.) in front of and to the sides of the fire hydrant, with a four foot (4 ft) clearance to the rear of the hydrant.
4. Fire Protection Appliances. Clearances of seven and one half feet (7 ft - 6 in.) in front of and to the sides of the appliances.